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Last Order: 201805
 Dated: 01 May 2018

This Order: 201806
 Dated: 01 June 2018

ADMINISTRATION

1. NOTICE OF REFERENCE UPDATES

- a. Regional RO's posted on Regional Cadet Support Unit (NW)'s Intranet.
- b. CATO Changes posted in the National File Repository

2. UNIT TRAINING (EXCLUDING PARADE NIGHTS)

- a. See Appendix 1 – Schedule of events

3. DRESS, DUTIES AND APPOINTMENTS

- a. Daily Routine – As per Departmental Training Schedule
- b. Duty Schedule
- c. Dress
- d. Unit Appointments

Date					
OOD					
POOD					
Messenger					
Duty Division					

No onsite training in June – no access to the church. Offsite activities listed below.

Thursday June 7th, 2018

Officers:
 CI's/CV's:
 Cadets:

Thursday June 14th, 2018

Officers:
 CI's/CV's:
 Cadets:

Thursday June 21st, 2018

Officers:
 CI's/CV's:
 Cadets:

Thursday June 28th, 2018

Officers:
 CI's/CV's:
 Cadet:

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Primary Duties:

Commanding Officer – Lt(N) Nadine Buchanan
Executive Officer – Lt(N) Jenna Sharp
Training Officer – Lt(N) Jenna Sharp
Assistant Training Officer – A/SLt Jolliffe
Administration Officer – A/SLt Bryce Bakker
Assistant Administration Officer – NCdt Latajka
Supply Officer – A/SLt Brad Froggatt
Marksmanship/Biathlon Coach / Support Staff - TBA
Duke of Ed / Support Staff - Mr. Squires

Secondary Duties:

Divisional Officers: TBA
Marksmanship Officer: TBA
Biathlon Officer: TBA
First Aid: Lt(N) Jenna Sharp and A/SLt Bryce Bakker

1. UNIT STRENGTH

- a. Unit Authorized Quota: 67 Cadets and 6 Staff
- b. Cadets Taken on Strength: 1
- c. Cadets Struck off Strength: 0

2. VOLUNTEERS

- a. 2

3. REGULAR/PRIMARY RESERVE FORCE PERSONNEL

- a. NIL

4. CAREER TRANSACTIONS

- a. NIL

5. APPOINTMENTS/TERMINATION OF CIVILIAN INSTRUCTORS

- a. NIL

6. LEAVE OF ABSENCE

- a. NIL

7. CADET PROMOTIONS/APPOINTMENTS

- a. NIL

8. CADET TRANSFERS

- a. NIL

9. MOVEMENTS/TEMPORARY DUTY

- a. NIL

10. GENERAL INTEREST AND EVENTS

- a. NIL

11. COMMANDING OFFICER'S ITEMS

- a. NIL

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APPENDIX 1 – SCHEDULE OF EVENTS

Category of training:

UAO – Unit CO Approved Optional Training

RAO – RCSU Approved Optional Training

DND – DND Supported Mandatory/Complimentary Training

Date	Activity – Training Category	Timings	Location	OIC
01 June – 03 June 2018	Sail Weekend	1800-1630	Sylvan Lake AB	A/SLt Jolliffe
09 June 2018	Year end - Zoo Activity	10:00 – 14:00	210 St. George's Drive NE, Calgary, AB T2E 7V6	A/SLt Jolliffe

APPENDIX 2 – PERIODIC ITEMS

Security Policy: As per CATO 23-07 Para 6a all Civilian volunteers must wear their Navy League ID badges when at cadet events, parade nights, exercises. Adults or any former cadets having business with the Officers must leave as soon as their business is done. Parents, Adults or any former cadets are allowed to watch colours and sunset. Please see the CO if you have any questions

//Signed//

N.L. Buchanan
Lieutenant (Navy)
Commanding Officer